

**EAST NICEVILLE FIRE DISTRICT
PENSION BOARD OF TRUSTEES QUARTERLY MEETING
AGENDA
Tuesday, September 1, 2020 – 4:30PM**

Pursuant to Chapter 286, F.S., if an individual decides to appeal any decision made with respect to any matter considered at a meeting or hearing, that individual will need a record of the proceedings and will need to ensure that a verbatim record of the proceedings is made. In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the administrator at (239) 333-4872 at least 48 hours prior to the meeting. For assistance, if hearing impaired, telephone the Florida Relay Service Numbers: (800)955-8771 (TDD), or (800) 955-8770 (Voice).

*Governor Ron DeSantis signed Executive Order 20-69 which suspends all statutes that require a quorum to be present in person or require a local government body to meet at a specific public place. It also provides that local government bodies may utilize communications media technology, such as telephonic and video conferencing, as provided in section 120.54(5)(b)2, Florida Statutes. Under Executive Order 20-69, the board will be meeting via video conference using Zoom. **The call-in number is (929) 205-6099 and the meeting ID number is 966 6684 0266. The public may utilize the phone number to participate by phone. The internet is not required to participate by phone.***

Persons with questions or comments can submit them to kim.kilgore@foster-foster.com at least one (1) day prior to the meeting. To request an electronic copy of the agenda, you may email kim.kilgore@foster-foster.com or call (239) 333-4872.

I. CALL TO ORDER/ROLL CALL/DETERMINATION OF A QUORUM

II. PUBLIC COMMENTS

III. APPROVAL OF MINUTES

- A. June 2, 2020, quarterly meeting

IV. REPORTS (ATTORNEY/CONSULTANTS)

- A. Klausner, Kaufman, Jensen & Levinson, Stu Kaufman, Board Attorney
 - 1. Safeguarding America's First Responders Act memo
 - 2. Drafted Summary Plan Description
 - 3. Drafted Operating Rules and Procedures
 - 4. Financial Disclosures (Form 1)

V. NEW BUSINESS

- A. Investment Advisory Service Proposal, AndCo, Tyler Grumbles
- B. Proposed 2020-2021 Budget

VI. OLD BUSINESS

- A. Assumed rate of return

VII. CONSENT AGENDA

- A. Invoices for ratification (*see Summary of Payment spreadsheet*)
 - 1. None
- B. Invoices for payment (*see Summary of Payment spreadsheet*)
 - 1. Warrant #11
- C. Fund activity report for period May 26, 2020 to August 25, 2020

VIII. STAFF REPORTS, DISCUSSION, and ACTION

- A. Kim Kilgore, Plan Administrator

1. Update on State Annual Report
 - a) Signed Plan Ordinance

IX. TRUSTEE REPORTS, DISCUSSION, and ACTION

X. ADJOURNMENT

NEXT MEETING DATE: December 1, 2020, Quarterly Meeting, 4:30PM

PARTICIPATION INFORMATION:

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