**East Niceville Fire District**

**1709 27th STREET NICEVILLE, FLORIDA 32578 PHONE 678-2311**

**November 10, 2020 Meeting Minutes**

**Call to Order**

The meeting of the East Niceville Fire Commission was called to order by Chairman Evans at the East Niceville Fire Department at 6:00PM. Chairman Evans led the Pledge of Allegiance and gave the invocation.

**Roll Call**

Commissioner’s Evans, McEntire and Tisa were in attendance, Commissioner Schawb was not present.

Newly appointed Commissioner Revell, Chief Wright, Fire Engineer Nyendorf and Rob McAtee representing Ten 8 Fire were all in attendance.

**Approval of October’s Minutes**

Treasurer McEntire made a motion to accept the October 13, 2020 minutes. Seconded by Chairman Evans. Motion passes.

**Treasures Report**

Treasurer McEntire gave his report and stated that there was $203,423.00 in all accounts. Including the C.D.

**Old Business**

New Fire Truck – Rob McAtee representing Ten/8 Fire presented a proposal and financing options for a new fire truck. He recommended that Commission check on local financing and see if we could get a better interest rate. Treasurer McEntire made a motion that table our decision on a new fire truck until we see about other financing options for the December 8th meeting. Seconded by Evans. The motion passed. Health Insurance Update: Chief Wright reported that he sent a census to the insurance company and when he received the proposal. He would then pass it on to the Captains their review. Commissioner Revell’s term begins November 13, 2020. He will complete all necessary paperwork.

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**New Business**

Signature Cards- Treasurer McEntire will contact the bank about setting up new signature cards. Credit Card receipt process. -Treasurer McEntire passed out a receipt form to be used for all purchases under $1,000.00. Any purchase over $1,000.00 needs to be approved by the Commission. Chief Wright suggested that we use shorter forms. One for the day to day purchases and one for purchases over a $1000,00. Payroll – Treasurer McEntire reported that per the auditor that a commissioner should review and sign all payroll sheets. – Christmas Bonus- Treasurer McEntire made a motion that we give each employee a net of $300.00 Christmas Bonus. Seconded by Evans. Motion passes.

**Chief’s Report**

Chief Wright reported that the department should have the new air packs by the end of November or start of December.

**Adjourn**

After no further business, the meeting was adjourned at 7:30PM

The next meeting was scheduled for December 8th 2020

**Respectfully Submitted**

**Leo Tisa**