

East Niceville Fire District

1709 27th STREET NICEVILLE, FLORIDA 32578 PHONE 678-2311

May 12, 2020 – Meeting Minutes

Call to Order

The meeting of the ENFD Commission meeting was called to order by Chairman Ingram at the East Niceville Fire Department at 6:00 PM. Chairman Ingram led the Pledge of Allegiance and gave the Invocation.

Roll Call

All 5 commissioners were present. Absent were Chief Wright and assistant Chief Birch.

Approval of Minutes

Commissioner Evans made a motion to approve the March 10, 2020 minutes (April 2020 was cancelled due to COVID-19), seconded by Treasurer McEntire. The motion passed unanimously.

Treasurers Report

Treasurer McEntire passed out the treasurer's report. He reported that we have received 96% of the budget for this year. He also reported that there is a total of \$699,622 in all bank accounts including the CD account. Commissioner Evans talked about being prepared to replace the air packs and any older fire vehicles in the future. This will be discussed at future meetings.

Old Business

Chairman Ingram will finalize the draft memo concerning the FF's salaries and pay raises. He will post this on the ENFD website.

New Business

UPCOMING ITEMS FOR ACTION:

1. Policy Review: Chairman Ingram will send out Word doc Policies for Commissioners that would like to draft any changes. Also, commissioners should be thinking about if any policy is needed for future telework situations.
2. Chief Contract: Chairman Ingram is to review the chief's contract for expiration/renewal/changes.

AUDIT-Treasurer McEntire has been in contact with Brad Williamson concerning the audit. Mr Williamson wants to do a walk through with someone from the ENFD. Commissioner Evans volunteered to do the walk through with Mr Williamson.

COMMISSIONER'S TERMS – Chairman Ingram reported that himself, Vice Chairman Schwab and Commissioner Evan's terms will end October 2020. They have between June 8 to 12 to contact the Supervisor of Elections to file (\$25) if they are to run again. Treasurer McEntire and Secretary Tisa's terms will end October 2022.

E TRIM – Chairman Ingram reported that as of July 1, 2020 we should be looking at a tentative budget and millage rate. Treasurer McEntire will start the draft budget and he and Chairman Ingram will monitor due dates and comply.

Adjourn

After no further business Vice Chairman Schwab made a motion to adjourn, seconded by Treasurer McEntire and passed. Meeting adjourned at 7:25 PM

The next meeting is scheduled for Tuesday June 9, 2020 at the ENFD.

Respectfully Submitted

Leo Tisa