

# *East Niceville Fire District*

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## **August 7, 2021 - Meeting Minutes**

### **Call to Order**

The meeting of the ENFD Commission meeting was called to order by Chairman Schwab at the East Niceville Fire Department at 6:00 PM. Chairman Schwab led the Pledge of Allegiance. Treasurer McEntire said the invocation.

### **Roll Call**

4 commissioners were present. Absent was Commissioner Evans. Also in attendance were Chief Birch, Deputy Chief Kramer and the C shift firefighters

### **Approval of Minutes**

Vice Chairman Revell made a motion to approve the meeting minutes from July 13,2021. Seconded by Chairman Schwab and the motion passed.

### **Treasurers Report**

Treasurer McEntire passed out the treasurer's report. He reported that there is 5335,322 in all bank accounts. Also, at the end of the fiscal year 2121/2021 there will be 5117,805 in reserve. Treasurer McEntire went over the 2021/2022 budget and we will have money in reserve. Vice Chairman Revell made a motion to accept the budget, seconded by Treasurer McEntire and the motion passed.

### **Old Business**

Trim Update - Chairman Schwab made a motion that the trim meetings be scheduled for September 14 at 6 PM and September 22 at 6PM. Seconded by Secretary Tisa and the motion passed. Employee Raises - Secretary Tisa made a motion to give the Employees a 6% raise beginning the next fiscal year. The motion was seconded by Vice Chairman Revell and passed.

### **New Business**

Working hours for salaried employees - there was a discussion on the Chief s and Deputy Chiefs working hours. They are to work from 7 AM to 4 PM Monday through Friday, with an hour off for lunch. They need to let each other know when they will be leaving the station.

### **Chief's Report**

Chief Birch reported that the new fire truck will be out of service for about and 1 week to put on the stickers and other accessories. Deputy Chief Kramer reported that the old fire truck was sold to an Argentine company for 10K, He has received \$1500 down payment and the balance of \$3500 should be sent in about a week. Chief Birch said that he registered to get the \$1000 per employee from Governor DeSantis for Covid 19. ENFD Website - Chief Birch is working on the web site to add current pictures and to update the meeting minutes. He also reported that ENFD has access to the Rapid Test at North Bay FD. Covid 19 Protocol - Chief reported that he is working on establishing a protocol for Covid and temperature checks. Chief Birch is watching the Tropical disturbance. Email for Chief Wright – Chairman Schwab said that we need to discontinue Chief Wright's email. Chief Birch will send him a notice that it will be discontinued in 10 days. Also discussed was the terminated employees should be taken off the email immediately.

**(August Minutes Cont)**

**Adjourn**

After no further business Chairman Schwab made a motion to adjourn, seconded by Vice Chairman Revell and the motion passed.

The next meeting is scheduled for Tuesday September 14, 2021 at the ENFD.

Respectfully Submitted  
Leo Tisa